



**CARROLL COUNTY
GENERAL HEALTH DISTRICT**
Healthy People — Safe Communities

**Carroll County General Health District
Minutes of the Board of Health
May 18, 2022**

Meeting Location: Carroll County General Health District's (Lower Level)
301 Moody Ave. Carrollton 44615

Call to Order: Dr. Stine called the meeting to order, with prayer, at 5:30 p.m.

Board Member Roll Call: Dr. W.S. Stine, present; Susan McMillen, present; Tom White, present; Wendy Wiley, present; and Bernie Heffelbower, present

Staff Present:

Kelly Engelhart, Health Commissioner
Jessica Slater, Director of Nursing
Amy Campbell, Office Administrator
Courtney Grossman, Director of Environmental Health
Corinne Ren, Administrative Assistant & Registrar

Media:

Nancy Schaar, Free Press Standard

Guest:

Jeff Hawk, August Township Trustee

Approval of Meeting Minutes:

Meeting Minutes:

The minutes of the April 20, 2022, meeting was approved upon a motion by Susan McMillen with a second by Tom White. Ayes: All Nays: None – Motion carried

Health Commissioner's Report:

Health Commissioners report submitted by Kelly Engelhart, Health Commissioner

**See Carroll County General Health District Board of Health May 18, 2022, Power Point Presentation Attached*

- **Mental Health Focus Group** – We don't have a hospital so; we need to take people out of the county. The AADMS Board is trying to expand their footprint in Carroll County to try and improve response time.
- **The Domestic Violence Shelter in Carroll County is closing.**
 - Cost and staffing is a factor.

- They cannot maintain 24-hour care.
- Less than 30% of people they were serving lived in Carroll County.
- Homeless people were using it saying that they are abused.
- They probably will not open another one. Tom White said they tried to get one going when he was a Commissioner, there is just no way to fund one.
- **Child Abuse Prevention Walk** – The Health Commissioner attended the Child Abuse Prevention Walk; 180 child abuse investigations were conducted last year.
- **Second Street Building** – was appraised at \$75,000.00
 - We got a legal opinion and since the Commissioners deeded us the property in 2014, we are free and clear to sell.
 - The Health Commissioner is going to open a discussion with the Commissioners and the Genealogical Society to set time frames.
 - The Library Board did approve for Genealogy to move into the library.
- **House Bill 463** – In committee in House – aimed to eliminate the District Advisory Council (DAC) and replace with County Commissioners, also includes who board of health members will be.
 - Dr. Stine said that he feels it should not be taken away from the District Advisory Council. They have a roll for each township for county as a whole.

Division Reports:

**All Division Reports can be found in the Carroll County General Health District May 18, 2022, PowerPoint Presentation. Additional discussions from the Division Reports are included below*

Environmental Health Report:

The Environmental Division report presented by Courtney Grossman, Director of Environmental Health

- **Tire Take Back Event**
 - The tires are taken to Liberty Tire in Minerva and shredded to use for mulch
 - Another Tire Take Back Event will be in August 2022
- **ODH Food Survey**
 - We finished our Food Survey with ODH.
 - Tina Bernard got a 100% on her field inspection! They said that was the first one they gave! Good job Tina!!
 - All EHS did field inspections
- **Board Order for Nuisance Complaint**

Jeff Hawk, Augusta Township Trustee attended the meeting to talk about a nuisance complaint we have in Augusta Township.

 - The houses need demolished, and he was offered to try for the County Demolition Grant and denied it. He feels the properties are worth fixing.
 - He has made some progress, but not enough and he has not provided us with any disposal receipts that we requested.
 - Mr. Hawk said on one of the properties, the roof caved in and the floor is missing.
 - Tom White said the complaints on his properties have been going on for over 10 years and are a big nuisance for Augusta residents.

Public Health Nursing Report:

The Public Health Nursing Report presented by Jessica Slater, Director of Nursing

➤ **STD Cases**

- The Nursing Director reported that STD cases are also on the rise.

➤ **COVID-19 Summary for April 2022**

- 14 reported cases in Carroll County for April 2022
- 15 reported cases in Carroll County for March 2022
- 1 deceased in April 2022
- 1 deceased in March 2022
- 7 active cases in Carroll County for April 2022

Communicable Disease Report:

The Communicable Disease Report was presented by Jessica Slater, Director of Nursing (April 2022)

➤ **Lyme Disease**

- Lyme Disease is under reported.
- A Lot of Doctors decide to just treat patient if they suspect Lyme disease instead of testing and putting it through a lab for reporting.
- There can be long term chronic issues if not treated.
- The Ohio Department of Health will not let us report a case of Lyme disease if it isn't proven by a lab.
- Dr. Stine said he is seeing a lot more cases than in years before.
- The Nursing Director is seeing a lot of repeat cases.

Vital Statistics Report:

Vital Statistics report presented by Corinne Ren, Registrar

- **Total for May - \$2,820.00**

Office Administrator, Fiscal Officer, & Public Health Accreditation Reports

Office Administrator, Fiscal Officer, & Public Health Accreditation Reports presented by Amy Campbell, Office Administrator

- Submitted: ODH Desk Audit for Covid Grants – every purchase, expense, fringe benefit, salary for each staff's payroll had to be submitted.
- The Health Commissioner said that Amy worked a lot of hours on this and did an amazing job responding to these Desk Audits.
- **Back to School Extravaganza** – there may be some changes on how the Back-to-School Extravaganza is done this year.
- **Car Seat Event** – There were only 2 participants for this event, and one was an employee of the Health Department.
- The event at this time is not as well attended as the one in the fall.
 - We need to go back to the drawing board to see how better to promote these safety events

Financial Report:

Financial Report presented by Amy Campbell, Office Administrator

**See April 2022 General and Grant Fund Balances in PowerPoint Presentation*

- a. **Resolution 22-050** to approve the April 2022 budget as presented. (*Reference: Budget Report*). was approved upon a motion by Wendy Wiley with a second from Susan McMillen. Ayes: All Nays: None Motion Carried.
- b. **Resolution 22-051** to approve the payment of the April 2022 expenses totaling \$95,386.39 (*Reference: April Monthly Expense Spreadsheet*) was approved upon a motion by Wendy Wiley with a second from Bernie Heffelbower. Ayes: All Nays: None Motion Carried.

New Business:

- a. **Resolution 22-052** to approve to enter into an agreement with Kristy Visser, RN as the School Nurse Liaison for Carrollton Exempted Village School District for the 2022/2023 School Year was approved upon a motion by Susan McMillen with a second from Wendy Wiley. Ayes: All Nays: None Motion Carried.

Additional Information: This is a renewal agreement with Kristy Visser, for the new school year, as this is a full-time position for the school schedule beginning August 2022 and concluding May 31, 2023. This position is funded by the School Based Health Center Grant through ODH for this school year.

- b. **Resolution 22-053** to approve to enter into an agreement with Stark County General Health District for Stark County to be the lead agency on the Reproductive Health and Wellness Grant through Ohio Department of Health (ODH). CCGHD will be the subgrantee of the Stark County Health District, for funds not to exceed \$32,500 as awarded by ODH and effective April 1, 2022, through March 31, 2023, was approved upon a motion by Susan McMillen with a second by Bernie Heffelbower. Ayes: All Nays: None Motion Carried.

Additional Information: CCGHD did not apply for the Reproductive Health and Wellness Grant as the lead agency, as previously we were the lead agency and Harrison County Health Department was the subgrantee. Harrison was not eligible for the funding this year, so we partnered with Stark County to be competitive in the award process

- c. **Resolution 22-054** to issue a Board of Health Order to Timothy Tilmant, property owner of 8093 Kensington Rd. Augusta, for the abatement of an unsecured structure that is creating a public health nuisance. In accordance with *ORC 3707.01 "The Board of Health of a general health district shall abate and remove all nuisances within its jurisdiction..."* was approved upon a motion by Wendy Wiley with a second by Tom White. Ayes: All Nays: None Motion Carried.

Additional Information: The Environmental Division has received multiple nuisance complaints from residents and the Augusta Township Trustees regarding Mr. Tilmant's properties, due to their unsecured conditions. An Environmental Health Specialist Order was sent on April 1, 2022. On May 12, 2022, a re-inspection was conducted. Two sides of the porch ceiling have been removed, but no other progress has been made. No receipts for disposal have been provided to CCGHD.

- d. **Resolution 22-055** to refund Travis Jackson \$250.00 for a point-of-sale evaluation inspection that was unable to be completed, located at 9239 Bachelor Rd. NW Waynesburg, OH 44688 was approved upon a motion by Wendy Wiley with a second by Susan McMillen. Ayes: All Nays: None Motion Carried.
- e. **Resolution 22-056** to approve to hire Gustav Barnes as the seasonal Mosquito Control Technician to implement activities outlined in the Mosquito Control Grant in the amount of \$14.00 per hour not to exceed \$10,000.00 through September 30, 2022 (*Reference: Job Description*) was approved upon a motion by Wendy Wiley with a second by Bernie Heffelbower. Ayes: All Nays: None Motion Carried.
- Additional Information:** A person is needed to implement the Mosquito Control Grant activities. Current CCGHD employee salaries are an unallowed expense for this specific grant.
- f. Strategic Planning Session – Update CCGHD Strategic Plan for 2022 - 2024


Old Business:

Adjournment:

Tom White made a motion to adjourn the May 18, 2022, Carroll County General Health District Board meeting at 7:17 p.m. Ayes: All Nays: None Motion Carried.

The next meeting will be June 22, 2022, at 5:30 p.m. at the Carroll County General Health District's lower level located at 301 Moody Ave. Carrollton.

Respectfully submitted,



Corinne L. Ren, Board Secretary



Dr. W.S. Stine, Board President